



**UNIVERSITI SAINS MALAYSIA  
PUSAT PEMBANGUNAN HEBAT  
HEBAT DEVELOPMENT CENTER**

**LAPORAN KEJAYAAN PROJEK  
PROJECT SUCCESS REPORT**

**MAKLUMAT PEMOHON  
APPLICANT INFORMATION**

Nama Pertubuhan : .....  
*Organization Name*

Nama Projek : .....  
*Project Name*

Tarikh : .....  
*Date*

Tempat : .....  
*Location*

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**SEKRETARIAT UTAMA PROGRAM  
PROGRAM MAIN SECRETARIAT**

Penaung : .....  
*Patron*

Penasihat : .....  
*Advisor*

Pengarah : .....  
*Director*

Timbalan Pengarah : .....  
*Deputy Director*

Setiausaha : .....  
*Secretary*

Bendahari : .....  
*Treasurer*

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**ELEMEN & ATRIBUT HEBAT  
ELEMENTS & ATTRIBUTES OF HEBAT**

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**AKTIVITI YANG DIJALANKAN**  
**ACTIVITIES CONDUCTED**

1. ....
2. ....
3. ....
4. ....
5. ....

**PENYATA KEWANGAN (sila sertakan lampiran sekiranya ruang tidak mencukupi)**  
**FINANCIAL STATEMENT (Please attach attachments if space is insufficient)**

<b>Pendapatan</b> <i>Income</i>	<b>Unit</b>	<b>RM</b>	<b>Perbelanjaan</b> <i>Expenses</i>	<b>Unit</b>	<b>RM</b>
Yuran Peserta (Sertakan resit bayaran) <i>Participant Fees</i> (Attach payment receipts)			Pentadbiran <i>Administration</i>		
*Tajaan Kewangan (Syarikat/ Individu) <i>Financial Sponsorship</i> (Company/Individual)			Logistik <i>Logistics</i>		
*Tajaan Barangan (Syarikat/ Individu) <i>Goods Sponsorship</i> (Company/Individual)			Publisiti <i>Publicity</i>		
*Sumbangan Kewangan (NGO/ Syarikat/ Individu) <i>Financial Contribution</i> (NGO/Company/Individual)			Hadiah (Untuk pertandingan sahaja) <i>Prizes (For competitions only)</i>		
*Sumbangan Barangan (NGO/ Syarikat/ Individu) <i>Goods Contribution</i> (NGO/Company/Individual)			Honorarium/ Saguhati <i>Honorarium/ Gratuity</i>		
Tabung Pertubuhan Pelajar <i>Student Organization Fund</i>			Kontigensi (5% daripada jumlah perbelanjaan) <i>Contingency (5% of total expenses)</i>		
Lain-lain <i>Others</i>					
Jumlah: <i>Total</i>			Jumlah: <i>Total</i>		

**KEJAYAAN PROJEK**  
**PROJECT SUCCESS**

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**IMPAK PROJEK KEPADA SEMUA YANG TERLIBAT**  
**PROJECT IMPACT ON ALL INVOLVED**

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**PESERTA USM YANG TERLIBAT**

(nyatakan jumlah pelajar terlibat dan sertakan lampiran nama peserta)

**USM PARTICIPANTS INVOLVED**

(State the number of students involved and include an attachment of the participants' names)

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**PESERTA LUAR YANG TERLIBAT**

(nyatakan jumlah peserta luar terlibat dan sertakan lampiran nama peserta)

**EXTERNAL PARTICIPANTS INVOLVED**

(State the number of external participants and include an attachment of the participants' names)

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**CADANGAN PENAMBAHBAIKAN**

**SUGGESTIONS FOR IMPROVEMENT**

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**PENUTUP / RUMUSAN**

**CONCLUSION / SUMMARY**

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**Dilaporkan:**

- Nama / Name : .....
- Jawatan / Position : .....
- Tandatangan / Signature : .....
- Tarikh / Date : .....
- No. Telefon / Telephone Num. : .....